



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
U. S. ARMY CENTER FOR HEALTH PROMOTION AND PREVENTIVE MEDICINE
5158 BLACKHAWK ROAD
ABERDEEN PROVING GROUND, MARYLAND 21010-5403

MCHB-CG-HHD

3 July 2002

MEMORANDUM FOR USACHPPM-HHC Personnel

SUBJECT: Military Duty Hours– Policy Memorandum #9

1. In order to eliminate confusion, ensure sound utilization of time, and provide equitable work hours, guidance is required on duty hours from the Command.
2. For soldiers conducting physical training on Monday, Wednesday and Friday, the duty day will be from 0900-1630. For soldiers who do not conduct physical training on these days, the duty day will be from 0730 – 1630.
3. For soldiers required to participate in physical training on Tuesday and Thursday, the duty day will be from 0800-1630. The duty day for all other soldiers will be from 0730-1630.
4. Soldiers are authorized one (1) hour for lunch from 1200-1300 hrs daily. This time may be changed or shortened by the soldier's supervisor if deemed appropriate.

JOSEPH J. HOUT
1LT, MS
Commanding

